



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Special Meeting of Town Council
Public Teleconference

Town Council Meeting: April 24, 2020

MINUTES

Call to Order (5:24 PM) - Mayor Kacky called the meeting to order at 5:24 PM. Present on the call were Councilmembers Gerilee Bennett, Stephen Paczkowski, Phil Schulp, Dan Simons, and Hans Wegner. Also on the teleconference were Town Manager Andrea Fox, and approximately two Town residents.

Approval of Agenda (5:24 PM) – The agenda was unanimously approved.

Action (5:25 PM)

- *Introduction of Ordinance 2020-4, FY21 Budget.* The projected FY21 Revenue, Operations, and Capital Budgets were discussed and Council recommended the following adjustments:
 - Revenue:
 - Line 2.1.1 – Adjusted upward based on assessment schedule.
 - Line 2.3 – Adjusted downward due to fewer people parking.
 - Line 3.1 – Adjusted downward based on last recession.
 - Line 3.2 – Adjusted downward based on last recession.
 - Line 5.1 – Adjusted downward to estimate 1.0% return instead of 1.5%.
 - Line 5.2.2 – Adjusted downward to account for larger projected losses.
 - Operations:
 - Line 10.1 – Adjusted downward to remove salary contingency.
 - Line 11.2 – Adjusted to add expenses previously in Line 11.4 and to decrease (contract) Parking Enforcement Officer expenses.
 - Line 11.4 – Adjusted downward and moved expenses to Line 11.2.
 - Line 11.7 – Moved some expenses to Capital Line 30.2.
 - Line 12.4 – Adjusted downward due to limited funds.
 - Line 13.5 – Adjusted downward due to limited funds.
 - Capital:
 - Line 30.2 – Adjusted to add expenses previously in Line 11.7.
- Given the number of changes, Council opted to wait to introduce the budget. Mayor Kacky and Town Manager Fox will make the recommended changes, review the budget for further adjustments, change the contingency to account for all adjustments, and send to Council for review. Council will introduce the FY21 budget at a Special Meeting on May 1, 2020.

Mayor Kacky adjourned the meeting at 8:11 PM.



Signed,

Andrea Fox

Andrea Fox, Clerk/Treasurer